

Minutes of the ECSC General Committee Meeting

Held on 3rd November 2021

Attendees:

Peter Ball (PB)
Richard Davis (RD)
Paul Walker (PW)
John Barnes (JB)
Dave Casson (DC)
Ray Hallett (RH)
Graham Stone (GS)
Paul Hippolite (PH)
Bob Spendley (BS)

Apologies:

Mike Harvey (MH)
Tim Pressey (TP)
Jon Knott (JK)
Daniel Wirdham (DW)

PB informed the meeting that DC had asked to step down as Honorary Secretary and that he had had an earlier conversation with GS regarding him replacing DC in the role, which he agreed to. PB asked the meeting to ratify GS as Hon. Sec. **All in favour.**

1) Approval of the minutes of the previous meeting.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
GS	PW	All in favour	n/a	n/a

2) Matters arising from the previous meeting

- a) Flag officers responsibilities and ownership of different web pages discussed and still unclear. It was decided to meeting to finalise this on Tuesday 16th Nov.
- b) RH described the progress being made on the pontoon brackets and slipway. Pile driving done but welding still to be completed. Slipway pontoon bracket work ongoing but progressing well.
- c) DC also outlined work to design new cradle. It was hoped that this would be completed by year end.
- d) Dinghy park and Race Box maintenance. Fence materials being bought and collected and work on race box being planned and undertaken. PH doing weed killing and should be reimbursed.
- e) This lead to a more general discussion about maintenance work and how to organise and coordinate it.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	All maintenance work to be coordinated by RD who will prioritise work and delegates it the Wednesday Club or other suitable sub-committees.	RH	On-going

- a) Spinlock Buoyancy Aides: These were again discussed and specifically what we ought to do with them given the way they were originally acquired and the wishes of the Garlic family.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
BS	RD	Retain a few for the RIB and DannyH but give away the rest as raffle prizes or similar. This should be coordinated with DW and any future suitable event.	GS to message DW	Next meeting

All agreed.

- b) Windows ordered, when they arrive a date for fitting will be found. Postbox to be moved to the gate (DC to look into this when appropriate).
- c) Some updates done to website but not much except Sailing (JB) and Fishing (MH). More activity needed.

2) Correspondance

- a) RYA Affiliated Clubs Conference – not sending a delegate
- b) Queen’s Jubilee – not getting involved
- c) UKSA – Interested in sharing the tennis course for their dinghies

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Peter to respond saying we are not keen on the idea	PB	Next meeting

- d) Letter about antifouling which DC would put on the noticeboard

3) Stores (RD)

- a) Webcam installed by previous committee which appears to be capable of recording voice. This should be disabled. Cameras appear to have been installed without authority of the committee. We still want webcams. Separately, we need security cameras.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Graham to get software to make sure they can’t do audio	GS	Next meeting
n/a	n/a	Liaise with security experts to ascertain options	DC	Next meeting

4) Finance (DC)

- a) DC circulated report by email prior to meeting. He then reviewed the report with committee. No issues noted; all happy.

5) Sailing (JB)

- a) Next year’s activities being worked on and coordinated with SCRA, etc. Risk assessments being worked with SCRA. DC invited onto the sailing committee. Race officer training being planned. Sub-committee meeting next week.

6) Stores (PW)

- a) Lots of boats being planned to lift-out. PW struggling with some members not being as helpful as they could be particularly with scheduling.
- b) Two boats in the dinghy park need removing. Ownership needs to be confirmed (stickers may not be current) prior to removal.
- c) Date the winch last serviced needs to be established and reserviced as necessary
- d) We need more wedges.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Remove dinghies from park having confirmed ownership. Email photos to club with time limit to remove them	PW	tbc pending on ownership
n/a	n/a	Establish when winch next needs servicing. Get details from Chris Kershaw	PW	Next meeting
n/a	n/a	Find out where we can get more wedges made. Contact Tony	RD	Next meeting

7) Motorboating & Fishing (RH)

- a) Oct 31st comp cancelled, rescheduled for 14th November. GS thanked Mike for his efforts in updating the website.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Mike to update website with new details	RH	ASAP

8) Social (DW not in attendance)

- a) Presentation went very well. Perhaps try to get the whole venue next time. Richard has the menus for the Christmas do on 10th Dec. (NB This was incorrectly published as the 11th December in the previous minutes). Meals to be booked directly with pub as before. Dan needs some help organising future events.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Talk to DH to see what further we can do to help	RD	ASAP

- b) Members of subcommittees should be on website too (GS to encourage each officer to do his own).

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	Update website with subcommittee members	GS	Next meeting

9) H&S

- a) Jon to be at next meeting. First aid boxes need to be checked and replenished.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>

n/a	n/a	Check all firstaid boxes and renew contents as necessary	GS to liaise with JK	tbc
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10) Members (PW)

- a) PW reviewed new members. No issues.

11) AOB

- a) Keyfobs. DC reviewed current situation. Some 40 missing and need to be accounted for or disabled. Some fobs don't have names against them.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	DC to work with Karen to resolve. If this doesn't work, will have to disable all unnamed fobs.	DC	Next meeting

12) Kitchen and Store

- a) Bob reviewed the situation and stated that the two need to be treated separately. This will require costs to be itemised.
- b) As far as the kitchen was concerned, this was unlikely to be cost effective.
- c) Building cost are different because it needs maintaining anyway. Perhaps needs a proper business plan to establish full costs.
- d) Building also looks shabby and needs updating.
- e) South stores stairs: Bob suggests bricking up window.
- f) Fuel store: Too many half-filled containers with no names.
- g) PW mentioned a licence for the red fuel store. This may be in "The Box" from ex-honsec. It stipulates use and restrictions.
- h) Peter has tested fire alarms (all ok).

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	RD/BS to work on getting costs for building and kitchen, separately.	RH	ASAP
n/a	n/a	PB to work with JK to locate and understand licence	PB	Next meeting

13) Lights being left on and poor lighting in alley leading to club from road.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	RD to look into getting PIR into gents toilet and alleyway.	RD	Next meeting

14) Dog poo on pontoon.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>

n/a	n/a	GS to provide Karen with text and she to email club telling them this must stop.	GS	This week
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15) PB had letter from CCYC re reciprocal arrangement with CCYC including socials.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
n/a	n/a	PB and RD to look into this.	PB	Next meeting

16) Peter mentioned a pump to keep the mud of the slipway. We have one that's being repaired due to being left with saltwater in it.

17) Peter discussed things mentioned to him at Prize Giving including pontoons. He's received an email from Ed (CHC) which he read out. BS suggested that the membership needs full details as any changes should be their decision. RH emphasised the point that the current committee was voted in BECAUSE they didn't want to deal with CHC on pontoons. After a passionate discussion, most members felt we should not discuss anything regarding pontoons with CHC at the moment; this was felt strongly.

<u>Proposed</u>	<u>Seconded</u>	<u>Vote/Action</u>	<u>Assigned to:</u>	<u>Complete by:</u>
PB	BS	Don't discuss anything further with CHC regarding pontoons. All in favour.	n/a	n/a

18) Next meeting 1/12/21

Monthly Finance Report

		Oct 21
Income		
	Bank Interest Earned	0.45
	Donations	20.00
	Joining Fee	125.00
	Key Fob purchase	40.00
	Membership Fees	307.00
	Storage	
	Cradle / Trailer	50.00
	Mooring Fees	68.35
	Mooring Sub-Let	37.00
	Short term Boat Storage Ashore	19.74
S	Total Storage	175.09
	Visitor Berth Fees	40.00
	Total Income	707.54
Expense		
	Cleaning Materials	4.65
	Dinghy Park Costs	
	Dinghy Park Rent / Rates etc	7.00
	Total Dinghy Park Costs 7.00	Internet
	expences	29.95
	Maintenance & Repair	
	Changing room refurbishment	151.60
	Pontoon Maintenance & Repair	31.20
	Replacement equipment	62.65
	Yard & Slipway	1,788.74
	Maintenance & Repair - Other	76.42
	Total Maintenance & Repair	2,110.61
	Miscellaneous Expense	11.20
	Office Expense	53.07
	Sailing Expences	
	Prize Giving Expense	20.00
	Race Box Expences	77.75
	Total Sailing Expences	97.75
	Waste Disposal	37.87
	Total Expense	2,352.10
	Total for the Month -----	1,644.56