



**Record of the May Committee Meeting**

**Held in the Centenary Room on 1<sup>st</sup> May 2019**

**1) Present**

Conal Grier, Commodore and Chair  
David Nixon, Vice Commodore  
Mike Tennuci, Rear Commodore, Stores  
Paul Walker, Rear Commodore, Social  
Dave Casson, Hon. Treasurer  
Mike Harvey, Health and Safety Officer  
Chris Kershaw, Hon. Secretary  
Peter Evans  
Peter (“Perry”) Mason  
Torsten Richter

**2) Apologies for absence**

John Garlick, Richard Davis, Bob Spendley

**3) Approval of the Minutes**

Approved and signed by the Commodore

**4) Members**

**a) New Membership applications**

- i) The applications of Nigel Danson and Ian Paul and his brother John Molyneux were accepted, subject to, in the case of the last mentioned, the signature of the applicant. Torsten said that he would contact him to make arrangements for the omission to be rectified.

*(Action point – Torsten to contact prospective new member regarding the last point above.)*

**b) Resignations**

- i) That of Dudley Brown was accepted.

**c) Members’ Requests/Observations**

- i) Communication received by Conal from Robert and Margie Hall concerning the new Race Box – Conal has received a third email from them in furtherance of their complaint about the positioning, colour and shape of the new race box on

the Eastern Esplanade – albeit, the colour of the roof seems to be their main concern. Whether or not we could offer any minor modification of the box was discussed (repositioning it is not a practical option), but finally, it was agreed that the Club was within its rights and was justified in not offering any concession. In passing, it was observed that the roof would dull with the passage of time and in any event, we would be fitting a solar panel to it in the future. Conal agreed to write accordingly.

*(Action point – Conal to reply in writing to tactfully explain that we did not feel inclined to make any adjustments to the box; point out that we cannot move it for practical reasons and mention that in due course, we will be fitting a solar panel, which will make a difference to the offending roof.)*

## 5) Reports

### a) Commodore

- i) Conal admitted that he had done nothing about preparing a schedule of “**Elected Officers’ designated responsibilities**”. It was mentioned that Tony Cole did have such a schedule in the past, but whether that is still extant is a moot point. David N suggested that Conal circulate a list via email, rather than prepare a formal document, which was agreed. *(Action Point – Conal to circulate)*
- ii) **Risk Register** – Conal said that he had asked about the subject among informed acquaintances. He had also previously circulated a document intended as a starting point for further deliberation. During the discussion that followed it was noted that as a club which relies heavily on its members for the upkeep of the club, its premises etc in addition to operations inherent in running a sailing club – launching and retrieval of boats, storage etc - the burden of responsibility is something of a grey area for us, depending on the circumstances, bearing in mind that members will also be working on their own boats from time to time. It was fully accepted that there was an inherent risk in Common Law. Mike Harvey stressed that while members have a duty of care to each other, the Club’s Officers could not rely on this principle alone to avoid claims against them in the event of proven negligence.
- iii) A number of examples of potentially dangerous collective operations were cited and actions which we could take suggested, for example – signage, restricted areas and formal procedures for certain operations; what individuals may or may not do in regard to boat maintenance needs to be considered also. The detail examination of the subject is to be undertaken by the working party as specified in the previous meeting – i.e. Conal, Mike and Torsten. The latter said that the formal Risk Assessment tool used at his place of work would be useful and agreed to procure a copy; Conal had started an exercise with a simple document that he had obtained.

- iv) Mike Harvey asked about the sailing risk assessment; it was felt that the work done previously, as explained by John Garlick in the previous meeting, was adequate for the time being.
- v) Conal said that he had spoken to the insurers who had explained that our cover, which was the bare minimum currently, was solely applicable in the event of accident, where negligence was not the main contributory factor. He had asked them to quote for £1 million for which the additional cost would be £150.00, which would include cover for the Officers. The additional cover and its cost was approved and agreed.

*(Action point – Conal, Mike and Torsten to set about implementing a comprehensive Risk Assessment and to liaise accordingly.)*

**b) Kitchen and Wiring Project** *(These subjects were discussed at this point, not strictly in accordance with the Agenda)*

- i) Conal started by saying that the tiling in the kitchen is finished and that he had declined to accept the quote for the flooring, feeling that it was rather expensive.
- ii) Central Store Electrical – Dave C has obtained two quotations for the work recommended. The number of circuits would be increased (details are set out in the quotations). Before detailing the work covered by the quotes Dave reminded the committee that the last time the electrical circuitry had been examined, much of the wiring around the Central and South stores had been found to be inadequate and had only been passed by dint of some piecemeal modifications. The opportunity now arises to put in wiring which was more appropriate. Therefore, he asked the committee to bear in mind that not all of the work specified in the quotes is directly in respect of the kitchen.
- iii) The quotations were obtained from: a) Concept Electrical - £4890.06 (inc. VAT) and b) F W Marsh – £5359.74.
- iv) Neither quote provides for a new supply to the South Store for which Dave thought a new cable from the central distribution board would be needed.
- v) Dave’s personal recommendation was for the first above; he had had dealings with both companies before in business and expressed confidence in the ability of either to do the work, but we may as well go for the cheaper of the two. In passing, Mike Harvey observed that the Northern dinghy store lighting posed a bit of a problem – in particular finding the lighting. Conal was anxious to avoid – as he called it – “mission creep”, so the status quo remains!
- vi) To proceed on that basis and with Concept was proposed by Dave Casson and seconded by Torsten Richter and approved by the meeting. Dave will instruct them accordingly. David Nixon suggested that, for the purposes of our own budgeting, we should allow a contingency sum and after some discussion **it was agreed that we would set a total budget of £6K**. This would allow Dave

discretion to deal with any matters raised by the contractors in the course of their work.

vii) Abandoned Yacht – Conal reported that he had written to the solicitor again to ask for written, unequivocal confirmation that the owners have gifted the boat to the club, which would give us the right to sell it.

viii) RC Sailing – Conal said that he had spoken to John G and had suggested that he should delegate more of his work – there would be willing helpers – and on that basis he (Conal) feels that John is reassured.

### c) Honorary Treasurer

i) **Race Box** - David Nixon read a note of thanks from John Garlick with regard to the work that Dave C had put into the new race box. Dave C then went on to report that the work top was now in and he is now looking into the provision of a 12v electricity supply for lights and for the start line.

ii) Club cradles et al – Dave said that he had looked at the main cradle and one of the main issues is that the wheels are seizing and are in generally poor condition. We could look into the efficacy of designing a complete replacement – albeit along similar lines, but getting new wheels would be a problem. Conal asked if it was a problem that need not be resolved until the autumn which Dave confirmed. The cradle which we use for Danny H is, however, at the end of its working days; the question was then asked – do we need a special cradle for just one boat to be moved in and out of the sheds twice a season? Mike Tenucci said that we do definitely need a new one. Conal asked the question – **do we want to commission the building of a new cradle? Conal proposed that we should and Mike Harvey seconded the proposal, which was then generally approved.** Conal suggested that Dave investigate the options, including obtaining quotes and report back to the committee in two months – a proposal which David Nixon seconded.

*(Action point – Dave C to investigate options and to report back to the Committee at the July meeting.)*

### d) Vice Commodore

i) David N briefly mentioned the CCTV – a subject discussed in detail last month. He endorsed the idea that the camera(s) should be able to cover the slipway and adjacent yard, where the heavy (and potentially dangerous) work goes on. Paul Walker emphasised that we should also have one on the gate and one on the “risk area” – being the area first described above. David N agreed in principle and said that the subject was very much under review for the moment.

ii) He went on to propose a later cruise to Beaulieu; Storm Hannah having forced a cancellation of the earlier scheduled cruise. Tentatively, the new date would be

22<sup>nd</sup> June, with a maximum of ten boats. A deposit of £25.00 would be required. He undertook to send out a note to members with details. (*Seen since*)

- e) **Hon. Secretary**
  - i) Nothing to report
  - f) **Rear Commodore, Stores**
  - i) Mike T reported that the yard had been cleared, Bob Spendley's boat being the only remaining boat out, being by special agreement. Conal interjected that he had written to Simon Judge regarding his dues. Mike went on to say that three boats are due to be hauled out on Saturday – there are more waiting, but this is the maximum that we can cope with at any one time – observing wryly, that this involved more work for our cradles – the subject of much current scrutiny.
  - g) **Rear Commodore, Sailing**
  - i) In John's absence, David Nixon said that a request had been made for the purchase of a compass for *Danny H*. Conal was of the view that if it was felt useful, we should buy it without further ado – asking for discretion to be exercised as to the price paid. (*Postscript: Apprised of the above directive, John Barnes purchased a compass for a decidedly economical price!*)
  - ii) Karen is dealing with the billing of external Thursday night race entrants.
  - h) **Rear Commodore, Social**
  - i) Paul commented that the Fish and Chips supper had gone well – a profit of £83.00, added Dave Casson. Paul said the he had pencilled in the Fitting Out Supper for the end of June. A schedule of the provisional social calendar is now on the web site (“provisional” meaning that one or two events have not yet been assigned an exact date.)
  - i) **Rear Commodore, Motor Boats & Fishing**
  - i) On Richard Davis's behalf, Mike Harvey reported that four boats and nine people turned out for last week's fishing competition. A “Round the Island” trip is planned for the near future, Mike explaining that this would involve calling at a number of venues en route.
  - j) **Health & Safety**
  - i) Mike H mentioned that he had been made aware of a couple of incidents; he had updated the Safety/Accident Register accordingly. (No injuries actually sustained in either event.)
- 6) **Any Other Business**
- a) Torsten asked what would be needed to secure the abandoned yacht closer to the shore and was advised that we might need an improvised mud weight and some chain, which we would probably be able to find in the stores, or purloin from someone.
  - b) Dave Casson mentioned that, supplementary to his report on the proposed re-wiring, as reported above, the cost would be lessened if we could strip out the old

wiring ourselves; nevertheless, this was a job for those with some experience of electrical work.

7) **Time and Date of next meeting**

- a) 1900 hrs, Wednesday, 5<sup>th</sup> June 2019

END

**THESE NOTES DO NOT FORM PART OF THE MINUTES**

**Summary of Action Points, Implementation Plans – Brought forward (b/f) and from above meeting**

<b>Subject</b>	<b>Meeting Introduced</b>	<b>Subsequent Action</b>	<b>Status</b>	<b>b/f</b>
North Store Room locks	April 2019	<del>Work completed by Perry</del> TBA	TBA	b/f
Club Risk Assessment – sub-committee	April 2019	Conal, Torsten and Mike Harvey to meet to establish best means to proceed. Further discussed, as above	In hand	b/f
Kitchen drainage and plumbing	April 2019	Richard Davies has completed to drains connection. Other, more minor items (e.g. splashback) further report required	Further work in hand	b/f
Letter to Debtors (Members in Arrears)	April 2019	Conal had undertaken to write	Update	b/f
Stores Electrical Work	April 2019	Dave Casson to obtain quotes from suitably qualified local electricians. Done –work in hand	WIP	b/f
Cradles and Slipway equipment	April 2019	Dave C and Like T to draw up plans and cost	Scheduled for two months time	b/f
CCTV	April 2019	Agreed to put up additional CCTV in operation signs	Update	b/f
Lee Silk's plaque	April 2019	David N had agreed to write; has done so. Have heard no further	Closed	n/a
Re-design of Storage Form	April 2019	Not deemed urgent at this time of year	Carry forward to autumn	b/f
Gas bottle storage cage	April 2019	Richard to design and draw the cage; Dave C then to take to the Forge, as the best local place to have fabricated, to obtain quote.	Update	b/f
Completion of applicant's form (John Molyneux)	May 2019	Torsten undertook to contact him to obtain signature on declaration	Update	
Complaint re Race Box – Mr and Mrs Hall	May 2019	Conal to write to inform of the Committee's decision. Official complaint is now in hand	Update	
Elected Officers – designated responsibilities	May 2019	Conal to circulate a schedule/list via email	Update	
Insurance level to be raised	May 2019	Conal to write or speak to insurers to obtain £1 million cover for £150.00 add. premium	Update	
Abandoned yacht	April 2019	Conal has written – any response from solicitors?	Update	b/f

- Mistakenly reported as “closed”; in fact, Perry reported in one of his weekly reports that a solution had not been found

