



Record of the September Committee Meeting

Held in the Centenary Room on the 5th September 2018

1. Present

Torsten Richter, Commodore and Chair
Conal Grier, Vice Commodore
Dave Casson, Hon. Treasurer
John Garlick, Rear Commodore Sailing
Paul Walker, Rear Commodore Social
Richard Davis, Rear Commodore Motor Boats and Fishing
Mike Harvey – Health and Safety Officer
Dave Bonham
Andrew Buchanan
David Nixon, Hon. Secretary

2. Apologies for absence

Mike Tennuci, Rear Commodore Stores

3. Approval of the Minutes

The minutes of the Committee meeting, held on the 1st August 2018, were approved as a true record.

4. Matters Arising

- a) **Agenda and Minutes**
 - i. Dave Casson observed that the *Matters Arising* heading in the agenda and minutes was a misnomer and should be changed.

5. New Business

- a) **Access System Update and Broadband Installation**
 - i. Torsten had updated the access control (key fob) maintenance application to run on later versions of *Microsoft Windows*.
 - ii. Broadband had been purchased from *TalkTalk* and would be installed shortly.
 - iii. The RC Stores had written asking that his objection to broadband installation, on the grounds of its ongoing cost, be minuted. All present disagreed with this position.
 - iv. Dave Casson noted that that all but the Hon Sec's and Club Admin's contact details had been removed from the website. The Hon Sec and others noted that contact details had been stripped down to help comply with Data Protection regulations and to minimise the incidence of malevolent emails being redirected to Club officials.
 - v. Club broadband offered the opportunity for a Club telephone number and the ability to redirect callers to the right person. The Hon Sec proposed that the conversation be revisited once broadband had been installed.

- b) **Social Media**
- i. The meeting agreed that a *Facebook* presence was beneficial to the Club and encouraged wider involvement.
 - ii. There were two ECSC *Facebook* sites. One had been set up by a commercial directory (and was moribund) and the other had been set up by a Club member some years ago.
 - iii. The Hon. Secretary would write to the Webmaster to see if and how an interface to *Facebook* from the Club website might work.
- c) **Victoria Tavern (Peter White visit)**
- i. Dave Casson reported that the visit to the Club from the landlord of the Victoria Tavern had taken place with good will on both sides.
 - ii. Peter had removed a substantial quantity of the rubbish stacked against the Club.
 - iii. The concerns about the source of damp in the pub, expressed by Peter in his letter, had been placed in context by Dave.
 - iv. Peter's idea for a structure in the common access way between the Club and the pub, abutting the fume ventilation of the Club's Outboard Store was discouraged by Dave.
- d) **Adrian Kerr**
- i. Recently, Torsten had written to Adrian Ker asking that Nada be made over to the club in writing. There had been no response.
 - ii. Conal would arrange for a solicitor's letter.
 - iii. The consensus of the meeting was we should follow our published disposal process and act to recover our costs.
- e) **Slipway Cleaning**
- i. Torsten explained that members had mentioned the difficulty of handling the heavy hose used for slipway cleaning. There were a number of alternative suggestions for improving the current arrangement. Torsten had circulated pictures of Marchwood Yacht Club's slipway cleaning device.
 - ii. Conal noted that before the present system of pumped seawater cleaning was installed. The slipway freshwater garden hose, operating at mains pressure, was used for many years.
 - iii. Dave Casson thought that in view of the importance to the club of slipway cleaning that we should set-up a small working group to recommend a solution. Dave's proposal was adopted by the meeting.
- f) **Disposition of the Spinlock gifted buoyancy aids**
- i. Mike Tennuci had enquired about what had happened to the buoyancy aids gifted by Spinlock.
 - ii. John noted that his daughter had organised the gift which was intended as a no strings attached donation to the club.
 - iii. There were 16; 4 each of 4 sizes. The buoyancy aids were presently stored in two cardboard boxes upstairs in the toilet block.
- g) **Update on significant Expense and Capital Items**
- i. The RC Stores had requested an update on this year's significant expense and capital item totals.
 - ii. Dave Casson had prepared year-to-date totals for the examples requested:
 - Centre Store Refurbishment £2,512
 - Tractor £5,550
 - Professional fees (legal and auditor) £2,154
 - Pontoons £454
 - General maintenance £1,580

6. Officers' Reports

- a) **Hon. Treasurer**
 - i. Dave Casson reported on expenditure and income for August. The main items of interest were the payments to the Crown Commissioners for the pontoon licence of £3,400 and Dinghy Park legal costs of £1,794 (included in the item above).
- b) **Vice Commodore**
 - i. See outstanding actions.
- c) **Hon. Secretary**
 - i. David Nixon had nothing further to add.
- d) **Rear Commodore Stores**
 - i. Dave Casson for Mike Tennuci noted that were some early enquires about winter storage and we needed to update the forms.
 - ii. There were a couple of boats on short term lift out.
 - iii. Mike and Dave were looking at organising the new Bosun's Store. The new store would be laid out as a workshop. The old store would be used for fixings and other materials.
- e) **Rear Commodore Sailing**
 - i. John Garlick noted the Sunday Brunch Series starts this week. He was expecting additional participants for example a J22 from a prospective new member.
 - ii. Dave Casson proposed using Class 1 and Class 2 for the upcoming series, using the same course and start but with two sets of results.
 - iii. David Nixon reminded the meeting of the Gosport Rally on 15th/16th September.
- f) **Rear Commodore Social**
 - i. Paul Walker had nothing further to add.
- g) **Rear Commodore Motor Boating and Fishing**
 - i. Richard Davis reported a successful competition last weekend, although the number attending was disappointing. The new method of prize funding and distribution worked well.
 - ii. Mike Harvey had written a short report which would be posted to the website and circulated to the membership
 - iii. The Heaviest Cod Competition on Sunday 21st October was next; Mike Harvey would arrange to distribute the flyer.
 - iv. Richard had asked Mike to start up a fishing log; a valuable future record.
 - v. Paul Walker confirmed that Danny H can be used for towing duties, for example taking a boat for repair, provided there was an approved club member to skipper the Club launch.
- h) **Health and Safety Officer**
 - i. Mike Harvey asked if the Outboard Store was now in compliance with Club rules. Paul Walker noted that it was a requirement of our insurance that the store was used only to store outboards with integral fuel tanks. The Outboard Store met all the requirements for flammable storage (lighting, switch gear, floor, roof and ventilation).
 - ii. A notice forbidding all but outboard storage would not be appropriate on the door of the store for security reasons. Dave Casson offered to produce a sign for use inside the store.
 - iii. Club lockers are the only provision for general storage. Application should be made to the RC Stores when a locker becomes available.

7. Outstanding Actions

- a) **Centre Store improvements (Conal and others)**
 - i. The Centre Store Refurbishment is ready for plumbing.
 - ii. Richard would request an itemised quote from the supplier and order the plumbing parts and materials. Dave would pay with the Club Visa card.

- iii. Conal noted that it would be good to have the Centre Store operational in time for the Laying-up Supper.
- iv. There was a general discussion about Centre Store refurbishment:
 - Kitchen
 - A number of gas bottles would be replaced by two larger bottles for cooking.
 - Some small gas bottles had been used for heating.
 - Gas bottle fittings may have been re-sited/misplaced.
 - Gas bottles will be stored in the North Store for the time being.
 - Conal would run a length of chain through the gas bottles and padlock them for security.
 - Office
 - Amongst other items, Club paperwork will be housed there. There were club records upstairs in the toilet block to be transferred. Andrew would return paperwork from Stuart's tenure as Treasurer, and David would return club archive material stored by the Secretary.
 - Storage
 - A sail store would be included. Dave and Mike would review how the sail store would be configured.
 - Conal suggested that we charge for use of the sail store.
 - Of the 12 bays available, the newer club marquees might take up some space.
 - Tony Cole had borrowed a marquee, which would be returned shortly.
- b) **Dinghy Park Lease (Conal)**
 - i. The only item remaining on the Dinghy Park lease was confirmation of Trustee IDs and that was in hand.
- c) **Beach Hut Lease (Conal and Others)**
 - i. Conal predicted that the IWC would be writing shortly about the renewal of the 10 year lease on the Beach Hut.
 - ii. Conal would try to find a copy of the original lease and talk to his contact in the IWC to help understand our rights and responsibilities should we decide (as was likely) not to renew the lease.
- d) **New Race Hut (Dave Casson)**
 - i. Carried forward
- e) **EGM Thursday 27th September (Conal and others)**
 - i. Paul noted that we could expect a turnout of 100 members.
 - ii. David would write to Karen asking her to post hard copies of the EGM papers to members without Email.
 - iii. Conal and David might review the handouts for the meeting. Torsten asked to be kept informed.
 - iv. The meeting discussed the conduct of the EGM as summarised below:
 - Karen takes signatures against a list of members as they arrive
 - The Chair introduces the meeting; explaining its purpose and voting procedure; introduces the tellers then hands-over to Conal.
 - Conal makes a general introduction then proposes each motion in turn and asks for a second for each motion.
 - Conal and/or the Chair take comments on each motion from the floor.
 - If a motion is amended, Conal or the Chair reads out the amendment on behalf of the proposer and asks for a second.
 - The proposed and seconded amendment is then put to a show of hands by the Chair.
 - Optionally, the amended motion in full is then read out by the Chair and put to a show of hands
 - Where a show of hands is too close to call, members will be asked to cast a paper vote.
 - The Chair reads out the results of the voting before formally closing.

- f) **Replacement of the Directional Sign on the GKN wall (Now Dave Casson)**
 - i. GKN have not responded to the latest contact.
- g) **Pontoon Maintenance (Dave Casson/Conal)**
 - i. In progress
- h) **Old pontoon under the club balcony (Stores/Wednesday Club)**
 - i. Work held over.
- i) **Disused Gantry (Wednesday Club)**
 - i. To be scheduled.
- j) **New Tractor Commissioning (Dave Casson)**
 - i. The Forge had not produced the 'A' frames and towing mountings for the new tractor as fast as we had hoped. Alternative self-help approaches were discussed to speed the commissioning along.
- k) **Commissioning the painting of the underside of the Centenary Room (Conal)**
 - i. Conal had not yet had an opportunity to commission the agreed painting of the underside of the Centenary Room.

8. Completed Actions

- a) Updating the access system (key fob) software.

9. New Member Applications

There were three new member applications reported. For one, the application form was not available, for the other two, Flag Officer interviews had not been carried out.

10. Resignations

- a) None

11. AOB

- ii. Unless urgent, other business is not accepted during the meeting.
- iii. Agenda topics must be raised with the Hon. Secretary prior to the meeting.

**Next meeting scheduled for Wednesday 3rd October
Meeting Closed at 2100**

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